



**MEDICAL RECORDS  
REQUEST AND RELEASE FORM**

**Patient's Name:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

<b>Release From:</b> _____	<b>Release To:</b> _____
Address: _____	Address: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____

**Type of General Medical Information to be Released:**

- X-ray films *and* written reports - any spine imaging, and/or: \_\_\_\_\_
- MRI / CT written reports - any spine imaging, and/or: \_\_\_\_\_
- Medical records, including chart notes (regarding/date range): \_\_\_\_\_
- Other: \_\_\_\_\_

**Expiration of Authorization of Release (Required):**

This authorization is valid for 90 days from the date of the authorization or until (specify date) \_\_\_/\_\_\_/\_\_\_\_\_, unless revoked by the patient orally or in writing at an earlier time. I understand I can revoke this authorization by contacting the HIPAA Privacy Officer at 1164 SW Coast Hwy, Ste G, Newport, Oregon; telephone 541-265-5550. The only exception is when FlexFit Chiropractic, LLC has already taken action in reliance on the authorization or the authorization was obtained as a condition of obtaining insurance coverage.

**Disclosure & Authorization Signature (Required):**

I understand that I do not have to sign this authorization. My refusal to sign this authorization will not affect my ability to receive health care services or reimbursement for services except in the circumstance that the health care services are solely for the purpose of providing health information to someone else and the authorization is necessary to make that disclosure. I understand that once the information is disclosed pursuant to this authorization, it may be re-disclosed by the recipient without the knowledge or consent of FlexFit Chiropractic, LLC or myself. However, I also understand that federal or state law may restrict re-disclosure of HIV/AIDS information, mental health information, drug/alcohol conditions, or genetic information.

**THIS INFORMATION WILL BE USED ON MY BEHALF FOR THE PURPOSE OF REVIEW.** By signing below, I authorize the specified medical records to be released as outlined above.

**Signature:** \_\_\_\_\_  
 Patient, Guardian, or Authorized Representative                      **Relationship to patient**                      **Date**

*\*INFORMATION CONTAINED IN THIS FACSIMILE IS STRICTLY FOR THE INTENDED RECIPIENT AND MAY CONTAIN PRIVILEGED AND CONFIDENTIAL INFORMATION. If you are not the intended recipient, this information must be handled with confidentiality: any misuse of the information is strictly prohibited.*

*\*IF YOU RECEIVE THIS FAX IN ERROR, PLEASE CONTACT US PROMPTLY AND IMMEDIATELY DESTROY THE INFORMATION.*